

**MEETING MINUTES
HAWAII OPIOID SETTLEMENT ADVISORY COMMITTEE**

November 07, 2024

10:00 am to 4:30 pm

Location: HIDTA Conference Room
Honolulu, HI, 96813

I. Introductions/in attendance

HOSAC Representatives: Grant Giventer (DOH), Timothy Hansen (County of Hawaii), Yoshiaki Otake (Hawaii Island Office of the Mayor), Dr. Tony Guerrero (JABSOM), Julyn “Ike” Mahoe-Garcia (Honolulu EMS), Lee Buenconsejo-Lum (JABSOM), Michael Miranda (County of Kauai), Ben Kilinski (Department of Education), Jill Rohan (Department of Education), Andrew Martin (Maui Prosecutor’s Office), Romey Glidewell (Healthcare Admin, Department of Corr. and Rehab.), Cindy Fallis (Honolulu EMS)

Department of Health: John Valera, Batul Abu Qdairi, Christine Laoan, Sophia Santucci, Janet Picciarelli (virtual), Angela Bolan (virtual), Trevor Lee (virtual), Robyn Loudermilk, Merrick Lambaco, Gabrielle De Anda, Michelle Nakata (Deputy AG, DOH), Aashish Hemrajani

Absent: Ian Santee (Deputy Director, Honolulu Emergency Services Dept)

Introductory Remarks: The meeting was called to order at 10:00 am by Grant Giventer

- The meeting started with a welcome to the meeting, a thank you to HIDTA for providing their conference room, and information about bathroom locations and refreshment availability.
- HOSAC voting members were identified by name and accounted for.
- All members were present except Ian Santee (Honolulu County Mayor designee). Julyn Mahoe-Garcia to vote as a proxy on behalf of the City and County of Honolulu.
- Welcomed new HOSAC members, Yoshiaki Otake (Hawaii Island Office of the Mayor) and Jill Rohan (Department of Education).
- Gratitude expressed to Tim Hansen (Hawaii Island Office of the Mayor) and Ben Kilinski (Department of Education) for serving their two-year terms.
- New HOSAC members and outgoing HOSAC members were presented with leis to express gratitude on behalf of the Department of Health.

II. Quorum present

Eight out of eight voting members or proxies present

- Revised procedures were discussed including adding a quorum requirement.
- Voting procedures were discussed as follows on the agenda.
- Voting will be conducted verbally.
- Voting with reservations allows for questions and adjustments to be noted before approving any voting matters.

III. First Order of Business: Review Agenda

- Sophia Santucci facilitated the first order of business.
- The group reviewed the meeting agenda together. Confirmed the members had thoroughly reviewed the agenda before moving to approve the agenda.
- Motion to approve the meeting agenda, Grant Giventer, Andrew Martin seconded the motion.
- All voting members unanimously approved the agenda.

IV. Second Order of Business: Summarize September HOSAC Meeting

- Second order of business to review and approve the September 2024 meeting minutes.
- Tim Hansen requested to change an item on the September 2024 meeting minutes under “Agency Updates”, b. County of Hawaii, to correct “MSW program” to “MA program”.
- Most recent meeting minutes had several outstanding voting matters due to a lack of quorum present.
- Upon suggested edits, motion to approve the meeting minutes pending the suggested edits. All voting members unanimously approved the September 2024 meeting meetings.
- The facilitator requested the members briefly review the most recent planned spending reports provided.
- Members were notified that voting on planned spending and other actions would occur during the last hour of the meeting. All unanimously agreed to keep voting at the end after all reports have been presented.

V. Third Order of Business: Opioid Settlement Trust Fiscal Updates

- The OSP account balance is currently \$38,335,200.10 as of 11/06/2024
- The balance presented excludes sums being distributed to the counties since MOAs are still being finalized. The current balance will decrease once the amounts to the counties are finalized.
- The FY 2024 expended funds were \$2,828,395.57
- HOSAC previously approved \$910,000.00 for a two-year contract with UH to revitalize the Hawaii Overdose Initiative (previously Hawaii Opioid Initiative).
 - The contract has been reduced from a two-year contract to a one-year contract.
 - The contract amount has been reduced from \$910,000.00 to \$455,000.00 pending deliverables and performance.
 - Funds are encumbered but have not reached completed distribution.
- The State of Hawai’i Budget and Finance Department Interest Pool
 - B&F offers an investment pool option for government agencies to invest funds into low-risk, investment funds. The potential annual return is 2-4%.
 - Discussion on seeking clarification on the investment vehicle and associated risks.
 - In a model of sustainability for the Opioid Settlement Funds, the members discussed maximizing gains and minimizing losses to generate interest from the funds that are not being used.
 - Members proposed a 12- or 6-month rotating investment plan to manage the funds sustainably and consider the timing of known future deposits or expenditures to ensure sufficient liquidity.
- ADAD seeks to hire two additional employees to help administratively, operationally, and fiscally with planning and coordination of the Opioid Settlement Project (OSP).

- Proposal - \$61,000.00 to extend the current temporary program specialist position for an additional six months.
- Proposal - \$61,000.00 to contract a temporary accounting employee for six months.
- After the six-month trial periods for both temporary employee positions, HOSAC and ADAD may recommend creating a fourth permanent position for the OSP team.

VI. Fourth Order of Business: Data and Surveillance

- ODMAP
 - ODMAP is an AI-based data surveillance platform that provides real-time overdose mapping data for the entire state.
 - A memorandum of Agreement is being executed between the Department of Health and The Emergency Medical Services division to allow the state and counties to provide their ODMAP data with ADAD.
 - This will provide biweekly overdose data across the state.
 - The ODMAP platform maps out overdoses in the state.
 - The data will not include any identifying information about the overdoses, only demographic information such as gender, age, region, etc.
- Website development and maintenance
 - The dedicated OSP website is in the development phase.
 - The expected launch is December 12th.
- Overdose to Action (OD2A-S)
 - Overview of OD2A-S given as a presentation by Merrick Lambaco Jr., OD2A-S Coordinator, and Principal Investigator at the Alcohol and Drug Abuse Division

VII. Fifth Order of Business: Annual Impact Report

- Annual impact to be discussed collectively throughout the remainder on the meeting.

VIII. Harm Reduction Strategy

- **Statewide naloxone saturation efforts**
 - **Distribution Strategy:**
 - Naloxone will likely be delivered to central ZIP code locations, from where it will be distributed further by local entities.
 - Clear guidelines are needed on where naloxone boxes should and should not be placed, considering accessibility, security, and operational hours.
 - **Placement Considerations:**
 - Ideal locations for naloxone boxes include state and county offices, as well as high-traffic public areas that remain open late.
 - Options for securing boxes (e.g., bolting, chaining, or weighting them with sand) were discussed to prevent theft or misuse.
 - Durability concerns exist regarding the use of plastic boxes in tropical climates.
 - **Procurement and Cost Management:**
 - The state currently uses AmerisourceBergen for naloxone supply but has faced challenges with onboarding and distribution.

- Negotiations with alternative suppliers, such as Emergent and Padagis, could lower costs and improve service. Emergent offers a four-year shelf life for Narcan, while Padagis provides a 30-month shelf life at a lower cost.
 - Pricing strategies may involve choosing shorter shelf-life products for areas with high usage rates.
 - **Restocking and Maintenance:**
 - A clear and user-friendly restocking process is essential to ensure that boxes do not remain empty.
 - Establishing partnerships with local organizations and task forces is critical for ongoing maintenance and restocking of naloxone boxes.
 - **Community and Organizational Involvement:**
 - Organizations like BISAC (Big Island Substance Abuse Council) have been effective in managing distribution and restocking efforts for the Big Island.
 - Local community groups or task forces can be assigned responsibility for monitoring and refilling naloxone boxes, ensuring sustainability.
 - **Branding and Clarity:**
 - Concerns exist regarding public confusion between branded (Narcan) and generic (naloxone) names. This issue should be addressed in labeling and outreach materials.
- **Recommendations:**
 - **Guideline Development:**
 - Develop detailed placement guidelines prioritizing accessibility (e.g., high foot traffic, late operating hours), security, and local needs.
 - Include a list of unsuitable locations to streamline planning.
 - **Supplier Negotiations:**
 - Finalize negotiations with suppliers to secure the best price, factoring in shelf-life needs and distribution efficiency.
 - Consider dividing procurement between suppliers based on location usage patterns (e.g., long shelf life for schools, short shelf life for high-use areas).
 - **Restocking Framework:**
 - Establish a straightforward restocking process with a centralized point of contact (e.g., a dedicated email or online form).
 - Assign responsibilities to specific community groups or task forces for ongoing box management.
 - **Community Engagement:**
 - Collaborate with local organizations and government offices to ensure adequate coverage, particularly in rural and remote areas.
 - Provide training on how to monitor and restock boxes effectively.
 - **Public Communication:**
 - Use consistent branding (e.g., naloxone or Narcan) on boxes and communication materials to avoid confusion.
 - Ensure instructions for use and contact information for restocking are prominently displayed on the boxes.
 - **Monitoring and Reporting:**
 - Develop a reporting system to track usage rates and inform restocking schedules.

- Highlight negotiation outcomes and cost savings in annual reports to demonstrate fiscal responsibility.
- **Challenges**
 - Strategic placement of naloxone kits in areas with high drug-related activity is critical. Ensuring locations are accessible while managing community reactions will be key.
 - The logistics of managing stock and ensuring there is enough supply for high-demand areas was discussed. Extra kits should be available to address potential spikes in usage.
- **Procurement and Logistics:**
 - The supplier requires a 50% down payment, which presents a challenge due to state procurement rules. Negotiations will focus on avoiding the upfront payment while ensuring timely distribution.
 - Distribution will likely occur island-by-island to better manage logistics and ensure availability in remote areas.
 - Coordination with local authorities and the public will be crucial to ensure successful placement and use of naloxone kits.
- **Collaborations and Requests**
 - Collaborating with the University of Hawaii campuses to distribute naloxone kits was suggested, with some campuses already expressing interest.
 - Effective communication with communities, local boards, and stakeholders is essential for successful rollout and to mitigate opposition.
- **Next Steps**
 - Once the number of naloxone kits required for each island is finalized, orders will be placed, and logistical plans for distribution will be finalized.
 - Stakeholders will need to continue working together to ensure proper communication, community engagement, and efficient implementation of this public health initiative.

IX. Treatment and Recovery Strategy

- **Access to Treatment**
 - Access points to treatment and recovery were discussed as outlined on the agenda to highlight areas the OSF can fund.
 - Members requested treatment access points for youth and youth correctional facilities be added to the list.
- **State Opioid Response (SOR)**
 - Batul Abu-Qdairi, SOR Project Director, gave an overview of what initiatives SOR 4 will be funding. SOR and OSP have many overlaps in funding since both are focused on opioid treatment, prevention, and harm reduction. OSP funds can be used to supplement SOR initiatives and vice versa.
- **UTelehealth Presentation by Dr. Wesley Palmer**
 - Dr. Wesley Palmer from JABSOM presented about the current telehealth program that is partially funded by SOR.
 - Dr. Palmer is proposing a new telehealth model to address gaps in services in treatment, specifically access to MAT / MOUD for underserved populations.
 - The telehealth model is meant to expand access and provide no-cost, online addiction services.
 - Target populations include Hawaii's rural residents isolated from care and community re-entry OUD treatment for newly released jail custodies.

- Andrew Martin of Maui shared that the biggest barriers to care on neighbor islands are access to service providers and lack of proper infrastructure. Maui’s Prosecutor’s Office is designing a more effective diversion program, which would involve utilizing telehealth providers.
- Members discussed at length the need for more re-entry services and the barriers inmates face when being released from prison or jail.
- Members discussed using pharmacists as a resource to administer LAI (eg. Sublocade) for patients in rural areas or unable to reach a provider for injections.
- **ADAD Quality Assurance and Improvement Office Presentation**
 - **Treatment Facilities**
 - Quality Assurance and Improvement Office provides accreditation and technical assistance to substance use facilities.
 - There are currently 20 accredited treatment facilities statewide.
 - **Recovery Support Services**
 - Clean and Sober Homes registry is managed by QAI.
 - There are currently 81 therapeutic living homes that are registered statewide.
 - More funding is needed to support expanding clean and sober homes. There is a large gap in services for people needing access to therapeutic living environments.
 - **Workforce Development:**
 - There are far fewer certified substance use professionals – there were 785 SUD counselors in 2017 vs. 571 SUD counselors in 2024.
 - There are currently 495 SUD counselor certifications that are in progress.
 - ADAD provides approximately 75 free, continuing education training sessions a year (at least 4 per month), serving about 5300 professionals.

X. Prevention Strategy

- **Prevention Branch Overview by Trevor Lee**
 - Prevention branch oversees contracts and grants: currently managing 43 contracts.
 - Contract with evidence-based programs and innovative interventions such as positive action, alert, venture, and engaging youth/families.
 - Needs assessment and service gaps show more programs are needed for LGBTQ+, Native Hawaiians, and emerging adults.
- **Hawaii Youth Fentanyl Summit by Jennie Foutch**
 - Proposing a youth summit to empower youth, spread awareness, provide education, and foster community involvement.
 - Target audience is high school students, parents, educators, and community members across the state (all islands)
 - Estimated budget is approx. \$103,000 for 1000 students to attend (food, travel, swag included)
 - The format of the summit will be a keynote speaker and then allowing the attendees to choose specific breakout sessions to attend based on their interests
 - Expected outcomes are cohesive prevention, increased awareness about fentanyl, and an open dialogue. The expected outcome is increased confidence and self-awareness for the adolescents.

VOTING

XI. Past Spending Reports Requiring Vote:

1. HOSAC in-person meeting scheduled for Nov. 7th at HIDTA Conference*

- Purpose: To continue working on the vision and action plan, including discussing updates from counties and state agencies to date, outcomes, similarities, themes, major challenges and barriers, and available resources.
- Estimated cost: up to \$6,000.00
 - Associated costs include travel, venue fee, refreshment/food, equipment fee, parking, meeting materials, and facilitator.
- Voting outcome:
 - City and County of Honolulu Yes
 - County of Hawaii Yes
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education Yes
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 8 Yes No With Reservation

APPROVED: X Yes No

2. Hawaii Overdose Initiative (HOI) Kick-Off

- Purpose: To reconvene the HOI Action plan, to evaluate the current plan, and to identify and design the system-wide coordination for opioid disorder.
- Estimated cost: \$54,000.00
 - Estimated 50 people in attendance
 - Associated costs include travel, refreshments/food, venue fee, equipment fee, parking, meeting materials, and facilitator
- Voting outcome:
 - City and County of Honolulu With reservation*
 - County of Hawaii With reservation*
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education With reservation*
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 5 Yes No 3 With Reservation

APPROVED: X Yes No

*Members with reservations requested an official budget showing specific expenses for the event and any available supplemental documentation in the form of invoices, quotes, bids, etc.

3. OSP Dedicated Website Amendment*

- Purpose: To provide public access to information regarding all expenditures and activities involving opioid settlement funds.
- DOH/ADAD has entered a contract with UH to develop the website.
- Cost: \$89,000.00 for 2 year contract*
 - FY24 \$62,000.00 for initial development, publishing, website storage, and maintenance.
 - FY25 \$27,000.00 for maintenance, content updates, and website storage.
- Voting outcome:
 - City and County of Honolulu Yes
 - County of Hawaii Yes
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education Yes
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 8 Yes No With Reservation

APPROVED: X Yes No

*Current website contract and planned spending report to supersede any past website plans and/or approvals.

4. Naloxone Expansion to Students’ Families and Statewide Awareness Campaign*

- Purpose: 1.) Expansion of Hawaii’s naloxone opioid overdose nasal spray saturation efforts to include parents and guardians of all high school students who opt-in to request a free box of naloxone through their child’s respective school administration; and 2.) Launch of a statewide opioid/fentanyl and naloxone awareness media campaign.
- Estimated cost: \$3,300,000.00
 - Naloxone rollout: \$2,300,000.00
 - Media campaign: \$500,000.00 - \$1,000,000.00

*Voting put on hold for this action item. Members agreed to keep as a continuing agenda item for further discussion and have motioned to make this matter a priority item moving forward. Members requested an official strategy and budget for both objectives. Members requested this action item be separated into two different action item proposals to vote on in future meetings.

XII. New Business Requiring Vote:

1. State of Hawai’i Department Budget and Finance Interest Pool Account

*Voting on this action is deferred until more information about the interest pool account is provided. Members requested that this becomes an ongoing agenda item.

2. Temporary Employee: Accounting Assistance

- Purpose: Hiring a temporary, contracted OSP accountant to assist managing accounting duties for the OSF.
- Estimated cost: \$61,000.000 for six-month contract.
 - Associated costs include 40-hour a week employment rate through temporary staffing agency for a six-month period.
- Voting outcome:
 - City and County of Honolulu Yes
 - County of Hawaii Yes
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education Yes
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 8 Yes No With Reservation

APPROVED: X Yes No

3. Temporary Employee: Employment Extension Request

- Purpose: Extending current temporary, contracted OSP program specialist position to assist managing administrative and operational duties for the OSF.
- Estimated cost: \$61,000.000 for six-month contract extension.
 - Associated costs include 40-hour a week employment rate through temporary staffing agency for a six-month period.
- Voting outcome:
 - City and County of Honolulu Yes
 - County of Hawaii Yes
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education Yes
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 8 Yes No With Reservation

APPROVED: X Yes No

4. Naloxone Distribution for FY2025

- Purpose: Continue statewide naloxone saturation as part of OSP’s 2025 harm reduction strategy for OSF monies.
- Estimated cost: \$2,000,000.00 from January 1, 2025 to December 31, 2025
 - Associated costs include naloxone purchasing, shipping, distributing, and any additional costs associating with ordering and delivering naloxone across the state.
- Voting outcome:
 - City and County of Honolulu Yes
 - County of Hawaii Yes
 - County of Maui Yes
 - County of Kauai Yes
 - Department of Education Yes
 - Department of Public Safety Yes
 - University of Hawaii JABSOM Yes
 - Department of Health Yes

Total: 8 Yes No With Reservation

APPROVED: X Yes No

A majority of members of the Committee present at any called meeting shall constitute a quorum. The continued presence of a quorum is required before any formal action is recommended. A quorum is present when the majority (5 out of 8) of voting members or identified proxies are present and available to vote on action items.

Next Meeting

December 9, 2024, 1:30pm – 3:30pm on Microsoft Teams